

A meeting of the Board of Trustees was held on Thursday, September 14, 2023 at 5:30 p.m.

Trustees Present: Joseph Gabriel, AIA, Vice President  
Victor C. Gremli, Jr., DC  
Jackie Flamio  
Stephen Foray

Deborah Y. Smith, Ed.D. was absent with prior notice.

Also Present: Guy Edwards, Library Director  
Matthew Wuthenow, Library Director  
Deborah El-Warari, Assistant Director

**Call to Order**

Mr. Gabriel called the meeting to order at 5:34 p.m.

**Swearing In**

Mr. Wuthenow was sworn in as Director of the East Islip Public Library

**Adoption of Agenda**

Upon a motion from Ms. Flamio (Mr. Foray, unanimous), the agenda was adopted.

**Approval of Minutes**

Upon a motion from Mr. Foray (Ms. Flamio, unanimous), the minutes of the August 10, 2023 Board meeting were approved.

**Financial Reports**

Upon a motion from Ms. Flamio (Mr. Foray, unanimous) and after discussion, the Board approved the financial reports. The Claims Auditor had submitted a report for August 2023 which was approved (Ms. Flamio, Mr. Foray, unanimous). Mr. Edwards said he would amend the Excel report removing encumbrances from the percentage total.

**Director's Report**

Mr. Edwards resigned as secretary of the Board and all committees effective Friday, September 15, 2023. Upon a motion from Mr. Foray (Ms. Flamio, unanimous), the Board appointed Mr. Wuthenow to these positions effective September 16, 2023.

Mr. Wuthenow, Mr. Foray, and Mr. Gabriel expressed interest in attending the Islip Food for Hope Thanksgiving Breakfast. Upon a motion from Ms. Flamio (Mr. Foray, unanimous), the Board approved their attendance.

Mr. Edwards reported that on Sunday, October 15, 2023 the EJ AutismMile race will finish at the library. After discussion, the Board offered to open the library early to provide access to restrooms.

Upon a motion from Ms. Flamio (Mr. Foray, unanimous), the Board approved the following resolutions:

*Be it resolved that the East Islip Public Library agrees to reimburse Matthew Wuthenow for the Library's share of his health insurance premium as per the Contract for the Director until such time as he is eligible to be covered under the Library's plan.*

*Resolved, the Board of Trustees hereby appropriates up to \$68,000 from the restricted Separation Payments fund and transfers it into the 2023-2024 operating budget (L7410-141) to cover a shortfall resulting from Mr. Edwards's sick and vacation leave payouts.*

Upon a motion from Mr. Foray (Ms. Flamio, unanimous) and after discussion, the Board approved the following:

*Resolved, the Board of Trustees hereby appropriate \$200,000 from the Unassigned Fund Balance and transfers it into the Separation Payment reserve fund.*

Upon a motion from Ms. Flamio (Dr. Greml, unanimous) and in accordance with NYS education law 226.5b, the Board approved the following discard: Dell Optiplex 9020 #232

#### **New Business**

The Board and Administration discussed various ways to recognize staff performance. Mr. Wuthenow said that he would present some options to the Board at their next meeting.

#### **Next Meeting**

The next Board of Trustees meeting was set for Thursday, Oct. 12, 2022 at 5:30 p.m. (Dr. Greml, Mr. Foray, unanimous).

#### **Adjournment**

Upon a motion by Mr. Foray (Dr. Greml, unanimous), the meeting was adjourned at 6:05 pm.

#### **APPROVED:**

---

Joseph Gabriel, President

---

Matthew Wuthenow, Library Director