

A meeting of the Board of Trustees was held on Thursday, March 22, at 5:30 p.m.

Trustees Present: Joseph Gabriel, AIA, President
Deborah Y. Smith, Ed.D., Vice President
Jackie Flamio
Stephen Foray

Victor C. Gremli, Jr., DC., was absent with prior notice.

Also Present: Matthew Wuthenow, Library Director
Deborah El-Warari, Assistant Director
Chirs Barletta, Sandpebble

Call to Order

Mr. Gabriel called the meeting to order at 5:30 p.m.

Adoption of Agenda

Upon a motion from Dr. Smith (Ms. Flamio, unanimous), the agenda was adopted.

Public Expression

Mr. Victor Vogel commented on the new Irish Heritage room sign.

Approval of Minutes

Upon a motion from Ms. Flamio (Dr. Smith, unanimous), the minutes of the February 8, 2024 Board meeting were approved.

Financial Reports

Upon a motion from Dr. Smith (Ms. Flamio, unanimous), the Board approved the financial reports, the October and November Treasurer's reports, and the February Claims Auditor's Report.

Budget Hearing / Meet the Candidate

The Director presented the proposed budget for 2024-2025.

Building Assessment Report

Chris Barletta from Sandpebble discussed the conditions assessment report commissioned for the Library on the current state of the existing HVAC system, roof, and building. The Library board members asked several questions. After the report, the Library Board asked the Director to investigate replacing the lower roof, repairing the upper roof, replacing several exhaust fans, and replacing the solar panels.

Director's Report

Upon a motion from Dr. Smith (Mr. Foray, unanimous), the Board approved the following resolutions:

Resolved, the Board of Trustees hereby appropriate up to \$6,000 from the Unassigned Fund Balance and transfers it into the 2023-2024 operating budget (L7410-437) to cover a shortfall for professional fees.

Resolved, the Board of Trustees hereby appropriate up to \$25,000 from the Unassigned Fund Balance and transfers it into the 2023-2024 operating budget (L7410-9060) to cover a shortfall in Medical Insurance.

Upon a motion from Dr. Gremler (Dr. Smith, unanimous), the Board approved the following personnel transactions:

Name	Position	\$ Rate	Hours/wk.	Effective	Action
Michele Cantore	Page	\$15.00	11	2/20/2024	New
Jennifer Moritz	Account Clerk	\$27.99	17.5	3/29/2024	Resign
TBD	Custodian II	\$22.52- \$30.00	40	4/06/2024	Additional
Joseph Pinz	Account Clerk	\$27.26	17.5	4/06/2024	New
James Piano	Custodian	\$20.24	4	4/04/2024	New
Chris Barta	Custodian	\$18.46	9	3/31/2024	Resign
Edder Rubio-Fuentes	Custodian	\$18.46	Call-In	3/05/2024	New

The Director discussed two trustee training opportunities at the Suffolk County Library System for library trustees, Artificial Intelligence and the Library and Sustainability: The Newest Core Value. Several trustees said they would attend the training.

Upon a motion from Ms. Flamio (Dr. Smith, unanimous), the Board approved the staff and board member attendance at the Long Island Library Conference being held at the Melville Marriot.

Upon a motion from Ms. Flamio (Dr. Smith, unanimous), and after discussion, the Board approved hiring Cullen & Danowski at a cost of \$12,600 to conduct this year's audit and submit financial statements.

Upon a motion from Mr. Foray (Dr. Smith, unanimous), the Board approved the NYS Annual report.

Upon a motion from Ms. Flamio (Dr. Smith, unanimous), and after discussion, the Board approved banning Wayne Gilliam until March 9, 2034, for repeatedly breaking the Patron Behavior Policy.

The Director explained that the Library has an old, worn-down Baldwin Piano that is not being used. It has been offered to the E.I. School District and several local non-profit organizations, but nobody is interested.

Upon a motion from Ms. Flamio (Dr. Smith, unanimous), and after discussion, the Board approved discarding the Baldwin Piano.

Next Meeting

The next Board of Trustees meeting was set for Thursday, April 4, 2024, at 9:00 pm.

Adjournment

Upon a motion by Ms. Flamio (Mr. Foray, unanimous), the meeting was adjourned at 7:10 pm.

APPROVED:

Joseph Gabriel, President

Matthew Wuthenow, Library Director