

A meeting of the Board of Trustees was held on Thursday, December 14, at 5:30 p.m.

Trustees Present: Deborah Y. Smith, Ed.D., Vice President
Victor C. Gremli, Jr., DC
Jackie Flamio

Joseph Gabriel, AIA, President, was absent with prior notice
Stephen Foray, was absent with prior notice

Also Present: Matthew Wuthenow, Library Director
Deborah El-Warari, Assistant Director
Jill S. Sanders, Cullen & Danowski, LLP

Call to Order

Dr. Smith called the meeting to order at 5:31 p.m.

Adoption of Agenda

Upon a motion from Dr. Gremli (Ms. Flamio, unanimous), the agenda was adopted.

Approval of Minutes

Upon a motion from Dr. Gremli (Ms. Flamio, unanimous), the minutes of the November 14, 2023 Board meeting were approved.

Financial Reports

Upon a motion from Ms. Flamio (Dr. Gremli, unanimous), the Board approved the financial reports.

Upon a motion from Ms. Flamio (Dr. Gremli, unanimous), the Board approved the November Claims Auditor's Report.

Auditor's Report

Mrs. Sanders discussed the findings of the audit of the 2022-2023 fiscal year.

Following discussion, Mrs. Sanders departed.

Upon a motion from Dr. Gremli (Ms. Flamio, unanimous), the Board approved the following resolutions based on the Auditor's Report:

Resolved, the Board of Trustees hereby revises the 2022-2023 budget by \$44,188 to reflect the amount collected and expensed for library programs and tickets.

Resolved, the Board of Trustees hereby transfers \$340,000 from the Unreserved Fund Balance (L909), increasing the Assigned for Capital Improvements fund (L878).

Resolved, the Board of Trustees hereby transfers \$9,120.12 from the 2022-2023 Operating Budget (Medical Insurance - L 9060) to the (State Retirement System - L9010) Budget Line to cover a shortfall.

Upon a motion from Ms. Flamio (Dr. Gremli, unanimous), the Board accepted the Auditor's Report.

Director's Report

Mr. Wuthenow and Mrs. El-Warari discussed plans for the upcoming year and the budget vote.

Upon a motion from Ms. Flamio (Dr. Gremli, unanimous), the Board set the 2024-2025 budget vote and election for Thursday, April 4, 2024 from 10:00 am to 9:00 pm, with the budget hearing set for Thursday, March 21, 2024.

Upon a motion from Ms. Flamio (Dr. Gremli, unanimous), the Board set the schedule for upcoming board meetings as follows: Thursday, January 25 at 5:30 pm, Thursday, February 8 at 5:30 pm, Thursday, March 21 at 5:30 pm, Thursday, April 4 at 9:00 pm, and Thursday, May 16, at 5:30 pm.

Upon a motion from Dr. Gremli (Ms. Flamio, unanimous), the following resolutions were approved:

BE IT RESOLVED, effective January 1, 2024, that the rights and obligations of Lamb & Barnosky, LLP pursuant to the retainer agreement presently in effect, will be assigned to and assumed by the law firm of Keane & Beane, P.C.; and

BE IT FURTHER RESOLVED, effective January 1, 2024, that the Board terminates the retainer agreement with Lamb & Barnosky, LLP.

Next Meeting

The next Board of Trustees meeting was set for Thursday, January 25 at 5:30 pm.

Adjournment

Upon a motion by Ms. Flamio (Mr. Gremli, unanimous), the meeting was adjourned at 6:50 pm.

APPROVED:

Joseph Gabriel, President

Matthew Wuthenow, Library Director