

A meeting of the Board of Trustees was held on Tuesday, November 14, 2023, at 5:30 p.m.

Trustees Present: Joseph Gabriel, AIA, President
Deborah Y. Smith, Ed.D., Vice President
Victor C. Gremli, Jr., DC
Jackie Flamio
Stephen Foray

Also Present: Matthew Wuthenow, Library Director
Deborah El-Warari, Assistant Director
Chris Barletta, Sandpebble

Call to Order

Mr. Gabriel called the meeting to order at 5:30 p.m.

Adoption of Agenda

Upon a motion from Dr. Gremli (Dr. Smith, unanimous), the agenda was adopted.

Approval of Minutes

Upon a motion from Ms. Flamio (Dr. Smith, unanimous), the minutes of the October 12, 2023 Board meeting were approved.

Financial Reports

Upon a motion from Dr. Gremli (Ms. Flamio, unanimous), the Board approved the financial reports and the October Claims Auditor's Report.

Sandpebble Building Assessment Proposal

Mr. Barletta discussed Sandpebble's proposal for a site evaluation of the mechanical and structural components of the building and took questions from the Board. Following the questions, Mr. Barletta departed.

Upon a motion from Dr. Gremli (Dr. Smith, unanimous) and after discussion, the Board approved the professional services of Sandpebble for a Facility Assessment.

Director's Report

Mr. Wuthenow and Mrs. El-Warari discussed the plan for the Maker Lab room. Upon a motion from Dr. Gremli (Dr. Smith, unanimous), the Board approved the following resolution:

Resolved, the Board of Trustees hereby appropriates \$4,500 from the Unassigned funds, increasing the 2023-2024 operating budget (L7410.9028) to provide supplies for the new Maker Lab.

Mr. Wuthenow presented a proposal for a Maker Lab policy and took questions from the Board. Upon a motion from Dr. Gremli (Dr. Smith, unanimous), the Board adopted the Maker Lab Policy. The Board requested that all patrons who use the Maker Lab equipment sign a document affirming they have read the policy.

Mr. Wuthenow discussed the current year's NYS retirement contribution payment. Upon a motion from Dr. Gremli (Ms. Flamio, unanimous), the Board approved the following resolution:

Resolved, the Board of Trustees hereby appropriates \$29,961 from the Assigned Retirement Contribution funds, increasing the 2023-2024 operating budget (L7410-9010) to cover a shortfall of \$29,961 for the State Retirement appropriation.

Mr. Wuthenow discussed the SCLS 2024 Budget proposal. Upon a motion from Mr. Foray (Ms. Flamio, unanimous), the Board approved Suffolk Cooperative Library System's proposed 2024 budget.

The Board reviewed the resumes for Mr. Devine and Mr. Loughren, both running for the open trustee position to represent the Town of Islip on the SCLS Board from January 2024 to December 2026. After discussion and upon a motion from Dr. Gremlì (Ms. Flamio, unanimous), the Board approved voting for Mr. Loughren for the trustee position.

Upon a motion from Dr. Gremlì (Dr. Smith, unanimous), the Board approved the following personnel transactions:

Name	Position	\$ Rate	Hours/wk.	Effective	Action
Flo Diblosi	Page	\$16.07	12	7/1/23	Resign
Karen Doina	Page	\$15.00	8	11/7/23	New

Upon a motion from Mr. Foray (Ms. Flamio, unanimous), the Board approved Brian Awguls's request for a three-month unpaid leave of absence.

Next Meeting

The next Board of Trustees meeting was set for Thursday, December 14, 2023, at 5:30 pm.

Adjournment

Upon a motion by Ms. Flamio (Mr. Gremlì, unanimous), the meeting was adjourned at 6:25 pm.

APPROVED:

Joseph Gabriel, President

Matthew Wuthenow, Library Director