

A meeting of the Board of Trustees was held on Thursday, July 1, 2021 at 5:30 p.m.

Trustees Present: Victor C. Gremlı, Jr., Acting President
Jackie S. Flamio
John E. Flynn
Joseph Gabriel
Deborah Y. Smith

Also Present: Guy Edwards, Library Director
Deborah El-Warari, Assistant Director

Call to Order

Dr. Gremlı called the meeting to order at 5:30 p.m.

Adoption of Agenda

Upon a motion from Mr. Flynn (Mr. Gabriel, unanimous), the agenda was adopted.

Approval of Minutes

Upon a motion from Mr. Flynn (Mr. Gabriel, unanimous), the minutes of the June 3, 2021 Board meeting were approved.

Financial Reports

Upon a motion from Mr. Flynn (Dr. Smith, unanimous), the Board approved the Treasurer’s Report, Financial and Payroll Reports. The Claims Auditor, Mr. Ferrara, had previously reviewed the Library’s June 2021 expenditures and had submitted a report. Upon a motion from Mr. Gabriel (Dr. Smith, unanimous), these expenditures were approved.

Board Reorganization

Dr. Gremlı called for nominations from the floor for the office of President. Dr. Smith nominated Dr. Gremlı. Dr. Gremlı accepted the nomination. There being no other nominations, upon a motion from Mr. Gabriel, seconded by Mr. Flynn, and by unanimous vote, Dr. Gremlı was elected President.

Dr. Gremlı called for the nomination from the floor for the office of Vice-President. Mr. Gabriel nominated Mr. Flynn. Upon a motion by Dr. Smith, seconded by Mr. Gabriel, and by unanimous vote, Mr. Flynn was elected Vice-President.

Dr. Gremlı appointed Mr. Gabriel, himself, and the Director to the Building Committee; Mr. Flynn, Ms. Flamio, and the Director to the Finance Committee; and Dr. Smith, Mr. Flynn, and the Director, to the Personnel Committee. The Board members and Director accepted their appointments.

Upon a motion by Mr. Gabriel (Dr. Smith, unanimous), Mr. Edwards was appointed Secretary.

Upon a motion by Mr. Gabriel, seconded by Mr. Flynn, and by unanimous vote, a petty cash fund was established at an amount not to exceed \$400. Ms. Andrea Smith was appointed custodian of the fund (Mr. Flynn, Mr. Gabriel, unanimous).

Director’s Report

Upon a motion from Mr. Gabriel (Mr. Flynn, unanimous) and after discussion, the Board authorized allowing the following financial institutions to hold library funds: TD Bank and Sterling National.

Upon a motion from Mr. Flynn (Mr. Gabriel, unanimous), the Board approved the Library's property, liability & umbrella insurance coverage with the James F. Sutton Agency.

Upon a motion from Dr. Smith (Mr. Gabriel, unanimous), the Board approved renewing the disability and worker's comp. coverage with the James F. Sutton Agency.

The Board and Director discussed the purchase of a biometric finger scanner to replace the time clock. The Board approved the purchase (Mr. Gabriel, Mr. Flynn, unanimous), contingent on Staff Association agreement.

Upon a motion from Mr. Gabriel (Dr. Smith, unanimous), the Board accepted the \$2,700 gift from the estate of Anita Frey and agreed to use these funds to purchase a bench and a flowering cherry tree.

Upon a motion from Mr. Flynn (Mr. Gabriel, unanimous), the Board approved the following personnel transactions:

Name	Position	\$ Rate	Hours/wk.	Effective	Action
Anna Quinn	Page	\$11.29	22 ½	6/29/21	Resigns
Justin Martinez	Page	\$14.00	22 ½	7/6/21	Re-Appoint
Justin Martinez	Page	\$11.30	20	6/21/21	Resigned
Rachel Furey	Page	\$14.00	20	7/12/21	New
Kasey Turtell	Page	\$11.30	10	6/7/21	Resigned
James Buoninconti	Page	\$11.29	10	6/19/21	New

Upon a motion from Mr. Gabriel (Mr. Flynn, unanimous) and after the Director update the Board on the LED lighting project, the Board approved the following budget transfer in fiscal year 2020-2021:

Amount	To code	Title	From code	Title
\$6,550	L .450	Fuel & Utilities	L .430	Lib. & Office Supplies

The Board and Administration discussed meeting room use. Upon a motion from Mr. Flynn (Dr. Smith, unanimous), the Board approved updating the meeting room application to require applicants to provide their library card (barcode) when booking meeting spaces.

Next Meeting

The next Board of Trustees meeting was set for Thursday, August 5, 2021 at 5:30 p.m. (Mr. Flynn, Mr. Gabriel, unanimous).

Adjournment

Upon a motion by Ms. Flamio (Mr. Flynn, unanimous), the meeting was adjourned at 5:56 pm.

APPROVED:

Victor C. Gremler, Jr., D.C., President

Guy Edwards, Library Director