

A meeting of the Board of Trustees was held on Thursday, September 3, 2020 at 5:30 p.m. via video conferencing (Zoom).

Trustees Present: William Carpluk, President  
 Victor C. Gremlı, Jr.  
 Deborah Y. Smith

John Flynn was absent with prior notice  
 Joseph Gabriel was absent

Also Present: Guy Edwards, Library Director  
 Deborah El-Warari, Assistant Director

**Call to Order**

Mr. Carpluk called the meeting to order at 5:31 p.m.

**Adoption of Agenda**

Upon a motion from Dr. Gremlı (Dr. Smith, unanimous), the agenda was adopted.

**Approval of Minutes**

Upon a motion from Dr. Smith (Dr. Gremlı, unanimous), the minutes of the August 6, 2020 Board meetings were approved.

**Financial Reports**

Upon a motion from Dr. Smith (Dr. Gremlı, unanimous), the Board approved the revised June and July Treasurer’s Reports, Financial and Payroll Reports. The Claims Auditor, Mr. Ferrara, had previously reviewed the Library’s August 2020 expenditures and had submitted a report. Upon a motion from Dr. Gremlı (Dr. Smith, unanimous), these expenditures were approved.

**Director’s Report**

The Director updated the Board on the current operations of the Library and the status of one of the HVAC units. After discussion, the Board decided to table replacing this unit until more detailed pricing was received.

Upon a motion from Dr. Gremlı (Dr. Smith, unanimous), the Board set the date of the 2021-2022 budget vote and election for Tuesday, April 6, 2021 with the Budget Hearing on Thursday, March 25<sup>th</sup>.

Upon a motion from Dr. Gremlı (Dr. Smith, unanimous), the Board approved the following resolutions:

*Resolved, the Board of Trustees hereby appropriate \$17,235 from the restricted Retirement Contribution fund and transfers it into the 2019-2020 operating budget (L9010-000) to cover a shortfall resulting from the 2020 ERS invoice.*

*Resolved, the Board of Trustees hereby appropriate up to \$40,000 from the restricted Separation Payments fund and transfers it into the 2019-2020 operating budget (L7410-141) to cover a shortfall resulting from Ms. Carhart’s sick and vacation leave payouts.*

Upon a motion from Dr. Smith (Dr. Gremlı, unanimous), the Board approved the following budget line transfers for fiscal year 2019-2020:

Amount	To code	Title	From code	Title
\$42,500	L7410-141	Salaries Librarians	L9060-000	Medical Insurance
\$18,500	L7410-142	Salaries Other Staff	L7410.450	Fuel & Utilities

\$2,500	L9030-000	Social Security	L9060-000	Medical Insurance
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Upon a motion from Dr. Gremler (Dr. Smith, unanimous), the Board approved the Treasurer's Contract for 2020-2022.

**New Business**

The Board and Administration discussed reinstating fines for overdue items. The Board ask the Director to start collecting fines as soon as he thought it was feasible.

**Next Meeting**

The next Board of Trustees meeting was set for Thursday, October 1, 2020 at 5:30 p.m. (Dr. Gremler, Dr. Smith, unanimous).

**Adjournment**

Upon a motion by Dr. Smith (Dr. Gremler, unanimous), the meeting was adjourned at 5:52 pm.

**APPROVED:**

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William Carpluk, President

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Guy Edwards, Library Director