

**East Islip Public Library****Regular Meeting****August 6, 2020**

A meeting of the Board of Trustees was held on Thursday, August 6, 2020 at 5:30 p.m. via video conferencing (Zoom).

Trustees Present: William Carpluk, President  
John Flynn  
Victor C. Gremlı, Jr.  
Deborah Y. Smith

Joseph Gabriel was absent with prior notice

Also Present: Guy Edwards, Library Director  
Deborah El-Warari, Assistant Director

**Call to Order**

Mr. Carpluk called the meeting to order at 5:31 p.m.

**Adoption of Agenda**

Upon a motion from Mr. Flynn (Dr. Smith, unanimous), the agenda was adopted.

**Approval of Minutes**

Upon a motion from Dr. Smith (Mr. Flynn, unanimous), the minutes of the July 2, 2020 Board meetings were approved.

**Financial Reports**

Upon a motion from Mr. Flynn (Dr. Smith, unanimous), the Board approved the Treasurer’s Report, Financial and Payroll Reports. The Claims Auditor, Mr. Ferrara, had previously reviewed the Library’s July 2020 expenditures and had submitted a report. Upon a motion from Mr. Flynn (Dr. Smith, unanimous), these expenditures were approved.

**Director’s Report**

The Director updated the Board on the current operations of the Library.

Upon a motion from Mr. Flynn (Dr. Gremlı, unanimous) and after discussion, the Board decided to not open Sundays in September or October, but to discuss possibly reopening the remaining Sundays in 2020 at their October Board meeting.

Upon a motion from Dr. Gremlı (Mr. Flynn, unanimous) and after discussion, the Board decided to discontinue sending out paper overdue notices.

Administration and the Board discussed disinfecting the HVAC system and filter changes.

Upon a motion from Dr. Gremlı (Dr. Smith, unanimous), the Board approved the following personnel transactions:

Name	Position	Salary	Hours/wk.	Effective	Action
Eric Frank	Librarian I	\$30.60/hr.	17.5	8/10/20	New
Meghan Collins	Librarian I	\$30.60/hr.	8	7/20/20	Add'l
Kristina Feeney	Librarian I	\$30.60/hr.	6.5	7/21/20	New
Mary Biener	Librarian I	\$31.21/hr.	2	6/29/20	Add'l
Susan Doherty	Page	\$18.47/hr.	16	6/15/20	Resigns
Cathryn Barbera	Page	\$11.29/hr.	5	7/1/20	Add'l
New Person	Page	\$11.29/hr.	11	T.B.D.	New

Nicole Sindoni	Page	\$11.13/hr.	15	6/29/20	Resigns
Anna Quinn	Page	\$11.29/hr.	11	7/20/20	New
Kasey Turtell	Page	\$11.29/hr.	2	7/27/20	Add'l
Justin Martinez	Page	\$11.29/hr.	2	7/27/20	Add'l

Upon a motion from Dr. Smith (Mr. Flynn, unanimous and after discussion, the Board approved the following additions to the Library COVID-19 Reopening Safety Plan:

- Patrons and visitors will be required to wear a face covering that covers their nose and mouth and maintain 6 ft. of space from others at all times while on Library property.
- Patrons should limit their time in the Library to 30 minutes whenever possible.

### **Next Meeting**

The next Board of Trustees meeting was set for Thursday, September 3, 2020 at 5:30 p.m. (Dr. Smith, Mr. Flynn, unanimous).

### **Adjournment**

Upon a motion by Mr. Flynn (Dr. Greml, unanimous), the meeting was adjourned at 5:47 pm.

### **APPROVED:**

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William Carpluk, President

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Guy Edwards, Library Director