

A meeting of the Board of Trustees was held on Thursday, June 3, 2021 at 5:30 p.m.

Trustees Present: William Carpluk, President  
John Flynn  
Victor C. Gremlı, Jr.  
Deborah Y. Smith

Joseph Gabriel was absent

Also Present: Guy Edwards, Library Director

**Call to Order**

Mr. Carpluk called the meeting to order at 5:34 p.m.

**Adoption of Agenda**

Upon a motion from Mr. Flynn (Dr. Smith, unanimous), the agenda was adopted.

**Approval of Minutes**

Upon a motion from Dr. Gremlı (Dr. Smith, unanimous), the minutes of the May 6, 2021 Board meeting were approved.

**Financial Reports**

Upon a motion from Dr. Gremlı (Mr. Flynn, unanimous), the Board approved the Financial and Payroll Reports. The Claims Auditor, Mr. Ferrara, had previously reviewed the Library’s May 2021 expenditures and had submitted reports. Upon a motion from Dr. Gremlı (Mr. Flynn, unanimous), these expenditures were approved.

**Director’s Report**

Upon a motion from Dr. Gremlı (Mr. Flynn, unanimous) and after discussion, the Board approved the expenditure of up to \$2,500 to re-carpet the conference room with carpet tiles.

The Board discussed the quoting limits set by the Library’s Purchase and Procurement Policy and decided (Mr. Flynn, Dr. Smith, unanimous) to revise section METHODS OF COMPETITION TO BE USED FOR NON-BID PROCUREMENT as follows:

- 2(a) For purchases under \$5,000 when a purchase as per paragraph (1) above is not feasible, no quotations shall be required.*
- 2(b) For purchases between \$5,000 and \$6,000. When a purchase as per paragraph (1) is not feasible, a minimum of three (3) verbal quotations must be solicited for each such purchase and documentation attached to the purchase requisition when it is submitted to the Library Director for approval.*
- 2(c) For purchases greater than \$6,000. When a purchase cannot be made as per paragraph one (1), a minimum of three (3) written quotations shall be solicited.*

Upon a motion from Mr. Flynn (Dr. Gremlı, unanimous) and after discussion, the Board revised the Meeting Room Policy removing item 16:

*Groups of 8 or less participants may apply for use of the Meeting Room. Face mask must be worn covering the nose and mouth at all times. The organization, applicant and participants agree to follow all of the Library’s rules involving social distancing, and will assume the risk and hold the library harmless related to any possible COVID-19 exposure.*

Upon a resolution from Dr. Gremlı (Mr. Flynn, unanimous), the Board approved the following motions:

*Motion to renew our general counsel retainer agreement with Lamb-Barnosky for the upcoming fiscal year at \$441.67 per month.*

*Motion to approve the extension of our labor retainer through June 30, 2020 with Lamb-Barnosky at a cost of \$220.83 per month.*

*Motion to renew our labor retainer agreement with Innovative Human Capital Solutions (Pasquale Ferrara) for the upcoming fiscal year at an hourly rate of \$100.*

*Motion to renew our retainer with Innovative Human Capital Solutions (Pasquale Ferrara) to provide claims auditing services for the upcoming fiscal year at an hourly rate of \$50.*

*Motion to approve the retainer agreement between Mr. Ferrara and the Library to provide career counseling services at a cost of \$45 per hour.*

Upon a motion from Dr. Gremler (Mr. Flynn, unanimous), the Board approved Ms. Pinkerton's request for a partial tuition reimbursement \$196.90 from the Dollmann Fund.

Upon a motion from Dr. Smith (Dr. Gremler, unanimous) and after discussion, the Board approved the MOA between the Library and UPSEU to raise Page wages up to NYS minimum wage effective July 1, 2021.

Upon a motion from Mr. Flynn (Dr. Smith, unanimous), the Board approved Mr. Sganga's request for a two month leave of absence extension.

Upon a motion from Mr. Flynn (Dr. Smith, unanimous) and after discussion, the Board approved the following personnel transaction:

Name	Position	\$ Rate	Hours/wk.	Effective	Action
Cathy Connolly	Acc. Clerk	\$42.18	9 ½	5/10/21	Re-Appoint
Cynthia Carmody	Clerk	\$19.58	On call	T.B.D.	New
Florence Diblosi	Page	\$11.33	18 ½	4/30/21	Resigns
Pamela Espinola	Page	\$11.29	16	5/10/21	New
Olivia Pause	Page	\$11.33	10	6/21/21	Resigned
Olivia DiNatale	Page	\$11.33	10	1/2/21	Resigned
Mathew Welch	Page	\$11.29	10	6/7/21	New
Natalie Agro	Page	\$11.29	10	6/19/21	New

### **Next Meeting**

The next Board of Trustees meeting was set for Thursday, July 1, 2021 at 5:30 p.m. (Dr. Gremler, Mr. Flynn, unanimous).

### **Adjournment**

Upon a motion by Mr. Flynn (Dr. Smith, unanimous), the meeting was adjourned at 6:05 pm.

### **APPROVED:**

---

Victor C. Gremler, Jr., D.C., President

---

Guy Edwards, Library Director