

A meeting of the Board of Trustees was held on Thursday, November 5, 2020 at 5:30 p.m. via video conferencing (Zoom).

Trustees Present: William Carpluk, President
John Flynn
Joseph Gabriel
Victor C. Gremlı, Jr.
Deborah Y. Smith

Also Present: Guy Edwards, Library Director
Jill Sanders of Cullen & Danowski

Call to Order

Mr. Carpluk called the meeting to order at 5:35 p.m.

Adoption of Agenda

Upon a motion from Mr. Flynn (Dr. Gremlı, unanimous), the agenda was adopted.

Approval of Minutes

Upon a motion from Dr. Gremlı (Dr. Smith, unanimous), the minutes of the October 1, 2020 Board meeting was approved.

Financial Reports

Upon a motion from Mr. Flynn (Dr. Gremlı, unanimous), the Board approved the Financial and Payroll Reports. The Director reported that the Treasurer’s Report would be submitted next month. The Claims Auditor, Mr. Ferrara, had previously reviewed the Library’s October 2020 expenditures and had submitted a report. Upon a motion from Dr. Gremlı (Mr. Gabriel, unanimous), these expenditures were approved.

Auditor’s Report

Ms. Sanders discussed the findings of the audit of the 2019-2020 fiscal year. She also discussed the Library’s designated and undesignated reserve funds.

Upon a motion from Dr. Gremlı (Dr. Smith, unanimous) and after a review, the Board approved the following transfers:

Amount	To code	Title	From code	Title
\$4,350	L7410-450	Fuels & Utilities	L741-0921	Programs- Adult

Upon a motion from Mr. Flynn (Dr. Smith, unanimous), the Board accepted the findings of the audit.

Following these discussions, Ms. Sanders departed.

Director’s Report

The Director updated the Board on the current operations of the Library.

Upon a motion from Dr. Gremlı (Dr. Smith, unanimous), the Board approved the Suffolk Cooperative Library System’s proposed budget for 2021.

Upon a motion from Mr. Gabriel (Mr. Flynn, unanimous), the Board approved the Library’s membership in the Long Island Library Resource Council for 2021.

Upon a motion from Mr. Flynn (Dr. Smith, unanimous) and in recognition of the staff's efforts and dedication over the past year, the Board agreed to help support Departmental Holiday Parties / Department Meetings with funds from the library's staff training budget. The Board gave the discretion of how to arrange and support these meetings to the Library Director.

Next Meeting

The next Board of Trustees meeting was set for Thursday, December 3, 2020 at 5:30 p.m. (Mr. Gabriel, Mr. Flynn, unanimous).

Adjournment

Upon a motion by Mr. Flynn (Dr. Gremler, unanimous), the meeting was adjourned at 6:25 pm.

APPROVED:

William Carpluk, President

Guy Edwards, Library Director