

A meeting of the Board of Trustees was held on Thursday, December 2, 2021 at 5:30 p.m.

Trustees Present: Victor C. Gremlı, Jr., President  
Jackie S. Flamio  
John E. Flynn  
Joseph Gabriel  
Deborah Y. Smith

Also Present: Guy Edwards, Library Director  
Deborah El-Warari, Assistant Director  
Pasquale Ferrara, Jr.

**Call to Order**

Dr. Gremlı called the meeting to order at 5:30 p.m.

**Adoption of Agenda**

Upon a motion from Mr. Gabriel (Mr. Flynn, unanimous), the amended agenda was adopted.

**Approval of Minutes**

Upon a motion from Dr. Smith (Mr. Gabriel, unanimous), the minutes of the November 4, 2021 Board meeting were approved.

**Financial Reports**

Upon a motion from Ms. Flamio (Dr. Smith, unanimous), the Board approved the Financial, Payroll reports and the Treasurer’s August Report. The Claims Auditor, Mr. Ferrara, had previously reviewed the Library’s November 2021 expenditures and had submitted a report. Upon a motion from Mr. Flynn (Mr. Gabriel, unanimous), these expenditures were approved.

**Director’s Report**

Upon a motion from Dr. Smith (Mr. Flynn, unanimous) and after discussion, the Board approved the Library’s 2021-2026 Long Range Plan.

The Director and Mr. Ferrara discussed the responsibilities of the Claims Auditor and recommended that Mr. Ferrara review the payroll reports on the Board’s behalf. After discussion, the Board agreed (Ms. Flamio, Mr. Gabriel, unanimous).

The Board and Administration discussed changing the Board’s normal monthly meeting date to better meet new public posting requirements. The Board decided that their regularly scheduled meeting would be on the second Thursday of each month at 5:30 pm.

Upon a motion from Mr. Flynn (Ms. Flamio, unanimous) and after discussion, the Board approved Rockmore’s proposal to waterproof and repair the metal flashing on the roof level brick walls and their proposal to repair the roofing and pitch of the second story roof.

Upon a motion from Ms. Flamio (Mr. Flynn, unanimous), the Board approved the Suffolk Cooperative Library System budget for 2022.

Upon a motion from Ms. Flamio (Dr. Smith, unanimous), the Board approved Mr. Edwards attendance at the Public Library Association Conference being held March 23-25, 2022.

Upon a motion from Mr. Flynn (Dr. Smith, unanimous), the public session of the meeting was adjourned in order to reconvene in executive session to discuss personnel matters in accordance with section 105 of the New York State's Open Meeting Law.

Upon a motion from Dr. Smith (Ms. Flamio, unanimous), executive session was adjourned to reconvene the meeting in open session

Upon a motion from Ms. Flamio (Mr. Flynn, unanimous), the Board approved the following personnel transaction:

Name	Position	\$ Rate	Hours/wk.	Effective	Action
Christopher Barta	Custodian	\$16.90	1 add'l	1/2/22	increase

Upon a motion from Dr. Smith (Ms. Flamio, unanimous), the Board approved the memorandum of agreement between Mr. Morgani and the library.

Upon a motion from Dr. Smith (Ms. Flamio, unanimous), the Board approved the memorandum of agreement between Ms. Smith and the library.

Upon a motion from Mr. Flynn (Dr. Smith, unanimous), the Board approved the addendum to Ms. El-Warari's contract.

Upon a motion from Dr. Smith (Mr. Flynn, unanimous), the Board approved the addendum to Mr. Edwards' contract.

### **Next Meeting**

After discussion, the Board set their January Board meeting for Tuesday, January 4<sup>th</sup> at 5:30 pm since President Gremler had a conflict with January 13<sup>th</sup> (Ms. Flamio, Mr. Flynn, unanimous).

### **Adjournment**

Upon a motion by Mr. Flynn (Dr. Smith, unanimous), the meeting was adjourned at 6:30 pm.

### **APPROVED:**

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Victor C. Gremler, Jr., D.C., President

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Guy Edwards, Library Director